

ADMINISTRATIVE ORDER NO. 2026-01  
22<sup>nd</sup> JUDICIAL CIRCUIT  
McHENRY COUNTY, ILLINOIS

**FILED**

**JAN 16 2026**

KATHERINE M. KEEFE  
McHENRY CTY. CIR. CLK.

**WHEREAS**, the Circuit Court of the Twenty-Second Judicial Circuit is a large and complex organization; and

**WHEREAS**, employees of the Court are identified as working in the following departments of the Court: Court Administration, Law Library, Jury Commission, Self-Help Center, Arbitration Center, Office of Special Projects and the Department of Probation and Court Services; and

**WHEREAS**, the County of McHenry has updated its Personnel Policy Manual, effective January 1, 2026; and

**WHEREAS**, it is convenient and appropriate to adopt the County of McHenry Personnel Policy Manual; and

**WHEREAS**, it continues to be necessary and appropriate for the Twenty Second Judicial Circuit to have a personnel manual for the employees of the Twenty-Second Judicial Circuit so they may successfully fulfill their duties.

**THEREFORE, IT IS HEREBY ORDERED:**

The Chief Judge of the Circuit Court of the Twenty Second Judicial hereby adopts the County of McHenry Policy Manual, in conjunction with the Circuit Court of the Twenty-Second Judicial Circuit Personnel Policy Manual as revised, and effective fourteen (14) days after the date of this order; and

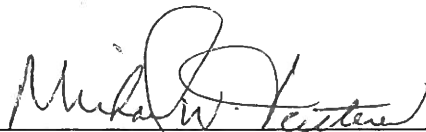
**IT IS FURTHER ORDERED;** that if conflicts arise between the two policy manuals, the Circuit Court of the Twenty-Second Judicial Circuit Personnel Policy Manual shall be the governing document; and

**IT IS FURTHER ORDERED;** where appropriate the titles contained within the County of McHenry Policy Manual, are hereby replaced with the appropriate titles of Court employees; and

**IT IS FURTHER ORDERED;** as relates to collective bargaining unit members, the Collective Bargaining Agreement with AFSCME 31, shall supersede conflicting provisions of the policy manuals and the Collective Bargaining Agreement shall govern.

**IT IS SO ORDERED.**

DATED: 1/16/26

  
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MICHAEL W. FEETTERER  
CHIEF JUDGE