

**Twenty Second Judicial Circuit
McHenry County**



PARTICIPANT MANUAL

**McHenry County Adult Drug Court Program
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Mission: the 22nd Judicial Circuit of McHenry County will operate a proven, fiscally responsible Drug Court Program, which promotes public safety and reduces recidivism of addicted defendants through intensive judicial supervision and treatment.

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INTRODUCTION

In 1989, within the Dade County Circuit Court, the first Drug Court was born. This was the first time in the history of courts that the role of the court changed from a disinterested magistrate to an interested active participant in the life of an individual suffering from alcohol or drug addiction. The theory behind the Drug Court concept is a collaborative approach of intense supervision, regimented treatment, and a holistic approach to address the criminogenic needs of the client. This structure is meant to provide the individual client the opportunity to take control of their life free of substances and oversight of the court, court program or law enforcement. Since the inception of the first Drug Court program, more than 2,800 Drug Court programs have been initiated around the country.

Over the years, there has been much discussion as to whether McHenry County would benefit from a Drug Court program. In 1999, the McHenry County Drug Court Planning Team was organized and provided clarification on this issue. At that time, the team concluded that the county was not in need of a Drug Court program. In the early part of 2009, the issue of a Drug Court for McHenry County resurfaced. Due to the vast changes, which have taken place in McHenry County since 1999, under the direction of the Chief Judge Michael Sullivan and Hon. Sharon Prather, the McHenry County Drug Court Task Force was formed.

The charge of McHenry County Drug Court Task Force was to re-create the study from May of 2000 utilizing current information and data. Again, this study was meant as an effort to determine whether McHenry County needed a Drug Court program. During this evaluation, House Bill 3795 was introduced and passed by the Illinois Gen. Assembly. HB3795 simply states; "The Chief Judge of each judicial circuit must establish a Drug Court program including the format under which it operates under this act." At that point, the McHenry County Drug Court Task Force focused its efforts on the creation of a Drug Court Program, which became operational on December 1, 2011.

The McHenry County Adult Drug Court is an 18-24 month – sometimes longer depending upon the participant's performance in the program – five (5) phase program aimed at intervening in drug/alcohol dependence and criminal behavior through intense supervision and participation in treatment and recovery services. Initially, participants are required to appear weekly at court sessions. As a participant successfully completes a phase, court attendance, reporting and treatment requirements will be adjusted to recognize and reflect the participant's progress. When a participant has successfully fulfilled the terms of the program and completed phases I through V along with an application for commencement, legal agreements made pending your completion of the program will be reviewed and acted upon accordingly.

The process begins when a defendant referred to the Coordinator by police, jail, probation, defendant's attorney, public defender, family members, mental health provider, hospital, crisis worker or any other interested party. Upon referral the Coordinator will conduct an evidence-based initial eligibility screening to decide if the case is eligible for the Specialty Court. If the case meets eligibility requirements, the required information shall be forwarded to the Probation Officer for further evaluation.

At this time, the Probation Officer will conduct a standardized Illinois Adult Risk Assessment – Community Supervision Tool (ARA) that measures the risk and need factors of late adolescent and adult offenders. The Specialty Court Clinicians will also complete a Biopsychosocial assessment which includes an updated psychiatric, psychological, and medical history with recommendations. Once the assessments are completed, a staffing is held with the Specialty Court Team to determine if the defendant is an appropriate candidate to participate in the Specialty Courts.

Upon acceptance into the program, the participant shall appear in court on a regular basis, meet with the Specialty Court team members as scheduled and follow the recommended treatment plan developed with the

community treatment provider. Those recommendations are incorporated into a court order and pre-trial release conditions are imposed. The Specialty Court team members provide progress reports to the courts and monitor the participant's compliance with the treatment/service plan. The participant will progress through the court system by increasing duration between court appearances and meetings with the team. As the participant stabilizes in the community, the pretrial release conditions may be modified, and the participant's court appearance limited to once per month. Lack of progress in the program may result in increased appointments with the team, increased frequency in court appearances, and delay in graduation. In the event of complete non-compliance or the participant chooses to voluntarily withdraw from the Specialty Court program, the traditional court process will resume.

Discrimination Policy

If the individual meets the written and clinical criteria for the program, the individual shall not be unfairly excluded from admission based upon gender, race, nationality, ethnicity, limited English proficiency, disability, socioeconomic status, or sexual orientation.

Court Model

Post Plea/Post - Sentence Program

Target Population

The McHenry County Drug Court Program's target population is Moderate to High Risk/High Need offenders who reside in McHenry County, Illinois, who have a current nonviolent felony offense and a primary diagnosis of substance use disorder. Within the target population, individuals who meet the previously listed factors who are also pregnant or addicted to heroin will be labeled as priority. A priority status will mean that the individual will be placed at the top of the referral list.

McHenry County Drug Court Team Members

Judge-The Judge is responsible for reviewing all Specialty Court participant cases on a weekly basis through court reports provided by the team; The Judge shall administer incentives, sanctions, and therapeutic adjustments. establishing the level of supervision within each phase with team input; and presides over court sessions. The Judge shall attend all staffing's and court hearings. The Judge is the deciding factor for participants to be accepted or denied into the program. The Judge will make a 2-year commitment to work within the Specialty Court program. He/she will not only assume the role of judge, but also as mentor and encourager to each Specialty Court participant. The assigned PSC judge will have experience and/or training in the areas of (1) criminal law; (2) behavioral health; (3) confidentiality; (4) ethics; (5) evidence-based practices; (6) substance use and abuse; (7) mental illness; and (8) co-occurring disorders.

State's Attorney-The State's Attorney is responsible for advising the Specialty Court team of relevant information regarding the participant, i.e. new police contact, violation of pretrial release conditions and or probation, and for legal eligibility for program application on current and past criminal charges. The State's attorney advocates for incentives, sanctions, and therapeutic adjustments while ensuring community safety. The States' Attorney shall attend all staffing's and court hearings. The States' Attorney will make at least a 1-year commitment to work in a Problem-Solving Court. The State's Attorney's role is non adversarial.

Public Defender/Private Attorney: The Public Defender/Private Attorney acts as an advocate for the participants' legal interests; and makes referrals for consideration as a Specialty Court participant. The Public Defender advocates for incentives, sanctions, and therapeutic adjustments while ensuring the participants legal

rights are protected. The Public Defender shall attend all staffing's and court hearings. The Public Defender/Private Attorney's role is non-adversarial. The Public defender will make at least a 1-year commitment to work in a Problem-Solving Court.

Coordinator: Oversees the various functions of the Specialty Court Program and reports to the Assistant Trial Court Administrator and the Trial Court Administrator of the 22nd Judicial Circuit. The Coordinator shall attend all staffing's and court hearings. The Coordinator is the central contact for any questions and is responsible for tracking all cases as well as statistical tracking. The coordinator advocates for incentives, sanctions, and therapeutic adjustments. The role of the Coordinator is non-adversarial. The Coordinator will make at least a 1 year commitment to work in a Problem Solving Court.

Drug Court Counselor: The Drug Court Counselor is located at the Government Center. He/she will conduct initial evaluations and compile summaries of each case. He/she will attend and present information at all staffing and court dates and maintain constant contact with community treatment providers. The Drug Court Counselor will complete the clinical treatment plan and shall provide a copy to all PSC participants and team members. The treatment plan shall be amended upon periodic reassessments. He/she will also act as the lead case manager making all treatment linkages and maintaining client files in the McHenry County Special Courts Information System. The Counselor shall attend all staffing's and court hearings. The role of the Drug Court Counselor is non-adversarial. The Drug Court Counselor will make at least a 1-year commitment to work in a Problem-Solving Court.

Probation Officer (P.O.): The Court Services Representative (Probation Officer) is responsible for completing the Adult Risk Assessment Community Supervision Tool, providing community supervision and monitoring compliance with court orders. The role of the Probation Officer is non-adversarial. The Probation officer will complete a case plan and shall provide a copy to all PSC participants and team members. The Probation Officer shall attend all staffing's and court hearings. The Probation Officer will make at least a 1-year commitment to work in a Problem-Solving Court.

Case Manager- The Drug Court Case Manager is responsible for coordinating all Drug Court referrals, including initial screening, completing intake, and coordinating assessment and staffing schedules. The Case Manager provides individualized case management to clients based on needs determined by the DC Counselor such as resource linkage and life skills support. The role of the Case Manager is non-adversarial. The Case Manager will commit to working with the Specialty Court for a minimum of 1 year.

Peer Recovery Specialist- The Peer Specialist will provide non-clinical assistance to help peers in their recovery from mental health, alcohol, and drug use related problems. Peers offer emotional support, share knowledge, teach skills, provide practical assistance, and connect people with resources, opportunities, communities of support, and other people. The Peer Specialist works to help the clients find the path that works for them and help them build a long-term mental health and substance abuse recovery plan.

Participant-Yes, the participant is part of the team! The participant will have an active role in developing an individualized service plan and deciding where he/she will receive treatment services. The Participant shall receive a copy of their treatment plans and have them explained by a qualified professional. He/she will also follow all Drug Court Rules.

**22ND JUDICAIL CIRCUIT – ADULT DRUG COURT
PROGRAM REQUIREMENTS/PHASES**

**Phase 1 – Introduction to Treatment and Drug Court – Approximately 60 Days
Requirements:**

- **Court weekly**
- Comply with treatment
- Comply with supervision
- Develop case plan
- Weekly Probation office visits
- Weekly Clinical office visits
- Weekly random drug testing (minimum of 2)
- Address housing
- Schedule and complete a physical and dental exam/Verify Primary Physician
-
- Begin to change people, places, and things
- Research types of recovery groups (AA, NA, SMART Recovery, Refuge recovery, Celebrate Recovery, etc.)
- Connect with Workforce and complete Work Readiness Assessment.

To Advance:

- **BEING HONEST**
- *Apply for Phase Change*
- *Attendance at treatment, office visits and drug/alcohol tests*

Sobriety time minimum of 14 consecutive days

**Phase 2 – Life Skills/Stability- Approximately 90 Days
Requirements:**

- **Court biweekly (at minimum)**
- Engage in treatment
- Comply with supervision
- Continue addressing medical needs
- Continue changing people, places, and things
- Review case plan
- Weekly Probation office visits
- Weekly Clinical office visits
- Weekly random drug testing (minimum of 2)
- Begin attending peer support groups (AA, NA, SMART Recovery, Refuge recovery, Celebrate Recovery, etc.)
- Workforce Biweekly review Work Readiness Assessment and Develop Employment Plan

To Advance:

Honesty with treatment, probation, and Team

Engaged in treatment
Compliance with supervision
Begin prosocial activity
Begin recovery network
Address medical needs
Apply for Phase Change
Sobriety time minimum of 30 consecutive days

Phase 3 – Pro-Social Habilitation – Approximately 90 Days
Requirements:

- **Court monthly (at minimum)**
- Engage in treatment
- Comply with supervision
- Continue addressing medical needs
- Continue changing people, places, and things

- Attend Workforce Budget Workshop, if deemed appropriate by clinician.
- Review case plan
- Biweekly Probation office visits
- Biweekly Clinical office visits
- Weekly random drug testing (minimum of 2)
- Begin criminal thinking program (MRT)
- Establish prosocial activity
- Establish a sober network
- Workforce Monthly Review Work Readiness Assessment and Employment Plan

To Advance:

BEING HONEST

Engaged in treatment
Compliance with supervision
Maintain prosocial activity
Engage recovery network
Address medical
Engaged in employment, training or employment interventions
Begin to address ancillary services
Apply for Phase Change
Sobriety time minimum of 60 consecutive days

Phase 4- Adaptive Habilitation – Approximately 90 Days
Requirements

- **Court monthly**
- Engage in treatment
- Comply with supervision
- Continue addressing medical needs
- Continue changing people, places, and things

- Review case plan
- Biweekly Probation office visits
- Biweekly Clinical office visits
- Monthly update on *employment, training or employment interventions*
- Maintain housing
- Weekly random drug testing (minimum of 2)
- Maintain prosocial activity
- Engage recovery network

To Advance:

Complete criminal thinking program (MRT)

Engaged with treatment

Compliance with supervision

Maintain prosocial activity

Engage recovery network

Address medical

Engaged in employment, training or employment interventions

Begin to address ancillary services

Apply for Phase Change

Sobriety time minimum of 60 consecutive days

Phase 5: Continuing Care

Approximately 180 days

Requirements

- Development of a continuing care plan
- Monthly individual sessions with Clinician for approximately first 60 days; thereafter, only as required by Drug Court Clinician
- Monthly meetings with probation for approximately first 60 days; thereafter, only as required by probation after consultation with Drug Court team
- Monthly update on employment, training, or employment interventions
 - Maintain housing
 - Continue addressing medical needs
 - Maintain pro-social activity
 - Maintain sober network
- As needed based on assessment: complete parenting skills

Supervision

- Attend all scheduled Court Appearances (minimum once per month)
- Comply with all probation requirements
- Comply with random drug and alcohol testing protocol

To GRADUATE:

- No positive drug tests in Phase V
- No unexcused missed drug screens in Phase V
- No sanctions or arrests in Phase V
- Active work with sober support sponsor or mentor
- All treatment completed
- All public service work completed
- Maintain sustainable employment, vocational training or enrolled in school
- Completed relapse prevention plan with Clinician
- Completed discharge plan with probation officer

By the time you've reached Phase 5, you're stable. You're medication compliant. You're either living independently, or actively pursuing independent living. You have a reliable sober support network. You're drug and alcohol free. You're either working, or actively seeking the education and/or training needed to find a job. In other words, your commitment and hard work have resulted in significant personal growth and positive life change. Congratulations! You're on the cusp of finishing Drug Court strong and living the rest of your life happy, joyous, and free.

In phase 5, you'll be given an opportunity to continue the path of living your best life in recovery, but without the intense supervision you've experienced in the earlier phases of the program. For the first approximately 60 days of phase 5, you'll have to attend court a minimum of one time per month. But thereafter, you will attend court only if there's an issue that needs addressing, such as a relapse or missed appointment. And the number of check-ins with your probation officer and clinician as well as the number of random and observed drug screens you'll have to take will be reduced during this period.

In phase 5, you'll be transitioning to your life after Drug Court. You'll have more independence than ever before in this program. You'll soon realize (if you haven't already) that your internal change is real, and you no longer need the structure of Drug Court to live a joyful, productive life.

STATUS HEARINGS

Status Hearings will be held every Thursday at 2:30 pm in courtroom 203. Clients who are making phase transitions and/or achieved sobriety benchmarks are called at the beginning of the docket followed by the remaining calendar in a random order. Clients are individually called up to the bench and are expected to discuss their progress with the judge. Unexcused failure to appear at court hearings may result in the issuance of a bench warrant.

FAILURE TO COMPLETE / DISCHARGE

If a participant does not successfully complete the Drug Court program, the court case returns to felony court for further proceedings on the State's Petition to Revoke Probation. ***Reasons for discharge can include continued failure to follow program rules and expectations including but not limited to, tampering with urine sample, being placed on active warrant status for more than 90 days, lack of treatment compliance and/or picking up new offenses while a part of the Drug Court program.***

Participants can also receive a Neutral discharge from the program in the event they cannot complete the requirements of the Specialty Court for reasons outside of the Participant's control.

If a participant does not comply with the rules of the program, he or she is subject to discharge from the program. A participant is entitled to voluntarily withdraw from the program. However, if a participant does not wish to withdraw, the State must file a motion for discharge and a discharge hearing must be held before a participant is discharged. A participant has the right to appear at his or her discharge hearing, be represented by an attorney, and to present a defense. If a participant chooses to not appear at a discharge hearing or absconds from the program, a hearing may be held in his or her absence.

SUCCESSFUL AND NEUTRAL DISCHARGE

Upon discharge the participant will be provided with a clinical and probation discharge plan. The presiding judge with input from the Specialty Court team will make the final discharge decision.

Upon successful completion of the terms and conditions of the program, any State's Attorney in the county of conviction, participant, or defense attorney may move to vacate any convictions that are eligible for sealing under the Criminal Identification Act. A participant may immediately file a petition to expunge vacated convictions and the associated underlying records per the Criminal Identification Act. If the State's Attorney moves to vacate a conviction, the State's Attorney may not object to expungement of that conviction or the underlying record.

The drug court program may maintain or collaborate with a network of legal aid organizations that specialize in conviction relief to support participants navigating the expungement and sealing process.

VOLUNTARY WITHDRAWAL

- A participant shall have the right to withdraw from a Specialty Court Program.
- Prior to allowing the participant to withdraw, the Judge shall:
 - (a) Ensure that the participant has the right to consult with counsel;
 - (b) Determine in open court that the withdrawal is made voluntarily and knowingly; and
 - (c) Admonish the participant in open court as to the consequences, actual or potential, which could result from withdrawing from the program.

UNSUCCESSFUL DISCHARGE

Prior to unsuccessful discharge from a Specialty Court, a participant shall be served with a petition to terminate the participant from the Specialty Court or to revoke the participant's probation. The petition shall set forth the claimed violations of Specialty Court program requirements or probation, together with the relief sought. The Specialty Court judge shall ensure that all participants who become subject to proceedings that could result in unsuccessful discharge from a specialty court are advised of and accorded the rights set forth in Supreme Court Rule 402A, including, but not limited to, the right to counsel and a hearing.

In accordance with Supreme Court Rule 402A(a), a specialty court judge shall not accept an admission to a violation, or a stipulation that the evidence is sufficient to establish a program or probation violation, without first addressing the participant personally in open court, and informing the participant of and determining that the participant understands the following:

- (1) The specific allegations in the petition;
- (2) That the participant has the right to a hearing with defense counsel present, and the right to appointed counsel if the participant is indigent;
- (3) That at the hearing, the participant has the right to confront and cross-examine adverse witnesses and to present witnesses and evidence in his or her behalf;
- (4) That at the hearing, the State must prove the alleged violation by a preponderance of the evidence; that by admitting to a violation, or by stipulating that the evidence is sufficient to establish a program or probation violation, there will not be a hearing on the petition, so that by admitting to a violation, or by stipulating that the evidence is sufficient, the participant waives the right to a hearing and the right to confront and cross-examine adverse witnesses, and the right to present witnesses and evidence on his or her behalf; and
- (5) The sentencing range for the underlying offense for which the participant is charged.

In accordance with Supreme Court Rules 402A(b) and (c), a Specialty Court judge shall not accept any admission to a violation, or any stipulation that the evidence is sufficient to establish a program or probation violation, without first determining that the participant's admission or stipulation is voluntary, and that there is a factual basis for the admission or stipulation.

In accordance with Supreme Court Rule 402A(d), a Specialty Court judge shall not participate in plea discussions with respect to a petition to terminate the participant from the Specialty Court or to revoke probation without first complying with Supreme Court Rules 402(d), (e) and (f).

Once a petition to terminate a participant from the Specialty Court or to revoke probation has been filed, the Specialty Court judge may allow the participant, with the consent of both the participant (with advice of his or her counsel) and the State, to remain in the Specialty Court with hearing on the petition deferred. The State may thereafter dismiss the petition if the participant makes satisfactory improvement in compliance with the Specialty Court program requirements. If the participant fails to make satisfactory improvement, the State may elect to set the petition for hearing.

At a hearing on a petition to terminate a participant from a Specialty Court or to revoke probation, a Specialty Court judge cannot consider any information learned through team staffing's, status review hearings or otherwise, unless newly received in evidence at the hearing.

A Specialty Court judge should disqualify himself or herself in a proceeding on a petition to terminate a participant from a Specialty Court or to revoke probation under the circumstances listed in Supreme Court Rule 2.11.

A participant has the right to move for substitution of the Specialty Court judge pursuant to section 114-5(d) of the Code of Criminal Procedure of 1963 (725 ILCS 5/114-5(d)) for purposes of a hearing on a petition to terminate a participant from a Specialty Court or to revoke probation.

COMMENCEMENT

When a participant has successfully fulfilled the terms of the program and completed phases I through V along with an application for commencement, legal agreements made pending your completion of the program will be reviewed and acted upon accordingly. Defense Counsel may wish to discuss with you a motion for early termination. A Commencement Application shall be completed and turned into the participant's Probation Officer. The application will be reviewed by the entire team at a staffing and commencement status will be determined. Further recommendations can be made before commencement if the DC team feels it is necessary, based upon the participant's work in the program.

DRUG TESTING

Philosophy: Drug testing is an integral part of the Drug Court Program. Tests are not meant to be punitive and are used:

- a. as a continuous assessment and diagnostic tool
- b. to reinforce and validate recovery and abstinence
- c. as an intervention tool
- d. as a deterrent to drug use

Upon acceptance, each participant will be given information about how to call in daily (7 days per week). It will be the participant's responsibility to call in each morning between 6am and 10:00 am to find out if he/she must report for testing between 8am and 4:00pm (M-F). Weekend & Holiday testing times may fluctuate, but the times will be identified when participants call in on weekends/holidays. Participants should call in every day, including weekends and holidays between 6am and 10am.

Testing dates will be assigned **randomly**. If a participant has a positive test, the Judge, based on recommendations from the Drug Court Team, may administer a therapeutic adjustment and/or immediate sanction – up to and including a period of incarceration – to help the participant stop the using behavior. **Missed drug screens will be considered positive for the presence of alcohol/drugs.**

If the participant wishes to contest a positive drug/alcohol screen, the Courts Services Policy will be followed; the sample will be sent to the laboratory for confirmation testing; and participant shall pay the cost of the additional testing if the lab confirms the screen to be positive for the presence of alcohol/drugs. Probation may send any positive sample to the lab for confirmation. If the sample is confirmed positive, it may be used by the Drug Court Team to determine an appropriate therapeutic adjustment or sanction.

Adulteration of drug or alcohol testing sample will result in a sanction, may result in additional charges, and may subject participant to discharge proceedings from Drug Court.

Drug and alcohol testing will be an integral part of the participant's abstinence and sobriety and an integral part of their supervision while in the Program. The Program utilizes multiple levels of alcohol and drug testing measures, including but not limited to electronic continuous monitoring devices, urinalysis, breathalyzers, etc.

If a participant is using any prescriptions, over-the-counter medications, or supplements, **you must disclose that information to a member of the Drug Court team immediately AND before you are drug tested.** Some medicine may contain alcohol or other chemicals that conflict with your treatment goals. Participants are required to let their health care provider know that they are in the Drug Court program.

CONFIDENTIALITY

A participant is required to sign the consent for release/disclosure of Confidential Information to be screened for Drug Court. Should a participant refuse to sign the consent they will be ruled ineligible for the program. After program entry if a participant rescinds the consent, they may be terminated from the program. A waiver of confidentiality (authorization for release of information) and consent for participation is required to be a part of the Drug Court program.

- The Drug Court Team adheres to HIPAA Privacy and Security Policies and Procedure.
- All parties involved in the Drug Court agreement will abide by applicable confidentiality regulations, including, but not limited to, Federal Regulations governing the confidentiality of alcohol and drug abuse patient records, 42 CFR Part 2, 45 CFR Parts 160 and 164, and any applicable Illinois State Laws which relate to the confidentiality of mental health, alcohol, and drug abuse client records.

Limits of Confidentiality

Information from case files may be shared with individuals or organizations as specified under the following conditions:

- Information may be gathered about program participants and shared with the Drug Court Team only upon receipt of signed “release” forms.
- Identifying information of program participants may be used in data collection, agency publications or promotional materials only upon written consent.
- Drug Court Team members are mandatory reporters and must disclose information indicating that a participant may be dangerous or intending to harm him/herself or others.

INCENTIVES, SANCTIONS AND THERAPEUTIC ADJUSTMENTS

- All responses to a participant’s behavior shall be predictable, fair, consistent and without regard to a person’s gender, race, nationality, ethnicity, limited English proficiency, disability, socio-economic status or sexual orientation.
- Incentives, sanctions, and therapeutic adjustments shall be administered to motivate a person to comply with the program requirements and to successfully complete the program. The entire Specialty Court team shall have input into the discussion of what constitutes an appropriate response to a participant’s behavior with the final decision to be made by the Judge.
- Prior to the administration of any sanction, incentive or therapeutic adjustment, the judge shall advise the participant in open court of the sanction, incentive or therapeutic adjustment and the reason for its administration. The participant shall be permitted to address the court about the sanction, incentive, or therapeutic adjustment for the court to consider before it’s imposed.

Throughout Drug Court, incentives and sanctions are given out for certain behaviors. For those participants who choose not to comply with the Drug Court program, sanctions (punishments) may be imposed. These sanctions may begin with minor demands of the participant and move toward more severe sanctions such as jail or termination from the program. Program sanctions are determined on an individual basis and may be given out by the Judge.

Incentives

As you progress through Drug Court and begin to make positive choices, you will receive incentives from the Drug Court Team. Incentives may be received for a variety of behaviors and achievements such as Drug Court attendance, treatment attendance, progress in treatment, negative drug screens, medication compliance, gaining employment, or sustaining employment. The Drug Court team may choose from incentives such as:

- Positive Praise
- A Team
- Less frequent DC meetings/Court Appearances
- Leave Status Hearings early (Phases 4/5)
- Permission to Travel out of state when requested
- Gift card
- Phase Promotion

Sanctions

Just as positive behaviors are rewarded, negative behaviors will also be addressed. Poor attendance, lack of participation in treatment or tasks identified in the treatment plan and positive drug screens are some of the reasons sanctions may be given. As a participant you will be given an opportunity to address the Sanction with the court. Sanctions can consist of but will not be limited to the following:

- Verbal reprimand
- Essay assignment
- Court observation
- Increased drug testing
- Increased court appearances
- Curfew/Electronic Monitoring/Restriction
- Increased team contact
- Activity log assignment
- Online Assignment
- Community Service hours
- Delay in promotion
- Incarceration – If a jail sanction is being considered, participants are given access to counsel and a hearing prior to administration of the sanction.

Therapeutic Adjustments

The Drug Court Team makes a “therapeutic adjustment” to your treatment plan where you may be given the opportunity for additional treatment opportunities. However, whether it is an incentive, a sanction, or a therapeutic adjustment, each will be individual to you and your recovery. No two participants are the same and the Drug Court Team strives to address the individual needs of each participant. Below are a few examples of Therapeutic Adjustments:

- Increased intensity of treatment
- Additional treatment groups
- Additional counselling referrals
- Verification of community support meeting attendance
- Increased drug screens
- Medication assisted therapy

PROGRAM RULES

- Appear in Court as scheduled or as directed by the Drug Court.
- Attend all appointments with the Drug Court Probation Officer and Counselor.
(If you are unable to attend a scheduled appointment for any reason, CALL to reschedule)
- Notify your Probation Officer immediately following any law enforcement contact, crisis assessment or hospitalization, change in address, phone number, etc.
- Follow the treatment plan and actively participate in all required treatment components.
 - The treatment plan may include some or all of the following components:
 - ✓ Medication
 - ✓ Participation in various mental health treatment services
 - ✓ Intensive case management services
 - ✓ Psychiatric services
 - ✓ Educational programs
 - ✓ Vocational programs
 - ✓ Budgeting Programs
 - ✓ Employment plan
 - *It is important to keep in mind that successful completion of the Drug Court program is dependent upon compliance with the treatment plan.*
- Do not use synthetic drugs, illegal substances, alcohol, or anything containing THC.
- **Drug Court participants may not serve as volunteers or in any other capacity that provide alcohol or substance abuse recovery services to non-profits, community providers, or agencies that includes transporting, arranging, organizing, or participating in placing a person into treatment facilities, without achieving Phase 4 and prior authorization of the Drug Court team. Violation of this rule may result in program sanction; multiple violations may include discharge from the Drug Court program.**
- **Take prescribed medications and report any changes/additions in prescribed medications to your Probation Officer. Contact your Probation Officer before using any over-the-counter medications, or supplements.**
- Submit to random drug and/or alcohol screens when requested by the Drug Court or treatment provider.
- Obey all local ordinances, state laws and federal laws.
- Obey your curfew.
- Follow all rules of the McHenry County Court Services Department and Drug Court Sentencing Conditions.
 - Violations may result in sanctions and/or termination from the Drug Court program.
- Cooperate with all home visits, treatment visits or employment visits. These visits may be unscheduled or unannounced.
- **If you will miss any form of treatment, you must notify McHenry County Court Services Department**
- Do not be in possession of a firearm or dangerous weapons of any type.
- Treat others with respect/demonstrate appropriate behavior.
- Pay all fees associated with your court case.
- Maintain McHenry County residency while participating in the Drug Court program.
- **TRANSPORTATION TO AND FROM ALL OF YOUR APPOINTMENTS AND COURT DATES IS YOUR RESPONSIBILITY.**
- **AT ALL TIMES YOU MUST CHECK WITH YOUR PROBATION OFFICER BEFORE STAYING OVERNIGHT ANYWHERE OTHER THAN YOUR PRIMARY RESIDENCE.**
- Fill out a travel request form if you are seeking permission to leave the state.
TIP FOR SUCCESS: WHEN IN DOUBT, CALL YOUR PROBATION OFFICER! COMMUNICATION IS KEY!

Twenty Second Circuit – Adult Drug Court – A Team Incentive

The “A Team” will consist of individuals who complete the following within the range of their respective court dates:

- All Negative Drug/Alcohol Screens
- Attended all team/treatment appointments and recovery/peer support meetings
- Compliant with any payments if on a payment plan
- Completed any ancillary service requests such as Employment Interventions, Public Service Work, etc.

In court, the incentive for being part of the “A Team” is being called first as an entire group. A discussion with each client about his or her efforts will take place and ask each to give a brief statement on what worked well or went right since the last court date. Each will then be given their next court date and those in Phase 4 or 5 will be dismissed from court. *This will also increase the efficiency of the court call.

Anyone who is not on the A Team will be required to observe the entire court call.

MCHENRY COUNTY ADULT DRUG COURT

IMPORTANT PHONE NUMBERS

STATES ATTORNEY.....815-334-4159

PUBLIC DEFENDER815-334-4170

PROBATION OFFICER.....815-334-4400

DRUG COURT COUNSELOR..... 815-334-4335

DRUG COURT CASE MANAGER.....815-334-4769

PEER SUPPORT.....815-529-3386

COORDINATOR.....815-334-4458

DRUG TESTING HOTLINE.....800-831-0250

**THE DRUG COURT BUSINESS HOURS ARE FROM
8:00 AM – 4:30 PM, MONDAY – FRIDAY (EXCLUDING HOLIDAYS)
CALLS RECEIVED OUTSIDE OF BUSINESS HOURS WILL BE RESPONDED TO THE
FOLLOWING BUSINESS DAY.**

IN CASE OF AFTER-HOURS EMERGENCIES CALL 911

IN CASE OF BEHAVIORAL HEALTH, RELATED ISSUES CALL THE MCHENRY COUNTY

CRISIS LINE AT 1-800-892-8900 or 988

DRUG COURT HANDBOOK– SIGNATURE PAGE

I have read and understand the contents of the McHenry County Adult Drug Court Participant Manual including the program rules, incentives, and sanctions. I have been given a copy of the participant manual in a binder and I will bring this binder with me to all my Drug Court appearances. I understand that in order to be successful in the Drug Court I must follow the rules of the program as well as all treatment recommendations.

Client Printed Name

Client Signature

Date

Drug Court Representative

Date