

ADMINISTRATIVE ORDER NO. 2022-03  
22<sup>ND</sup> JUDICIAL CIRCUIT  
McHENRY COUNTY, ILLINOIS

FILED  
FEB 02 2022

KATHERINE M. KEEFE  
McHENRY CTY. CIR. CLK.

MARRIAGE DIVISION OF THE  
CIRCUIT COURT OF THE 22<sup>ND</sup> JUDICIAL CIRCUIT  
McHENRY COUNTY, ILLINOIS

1. Pursuant to Illinois Supreme Court Rule 40, a Marriage Division of the Circuit Court of the 22<sup>nd</sup> Judicial Circuit, McHenry County, Illinois, is hereby established and the hours of said division shall be the regular hours of this Court and said division shall be located in the Michael J. Sullivan Judicial Center, 2200 N. Seminary Avenue, Woodstock, Illinois.
2. All persons desiring to be married by a judge of this Circuit shall make such a request to the staff at the Court Administration Office (Room 355) in the Michael J. Sullivan Judicial Center, 2200 N. Seminary Avenue, Woodstock, Illinois.
3. The fee for a marriage ceremony to be performed by a judge of this Circuit is \$10.00.
4. It is ordered that the following persons are appointed to serve as trustees of the Marriage and Civil Union Fund of McHenry County: James S. Cowlin, Chief Judge, Mark R. Gerhardt, Resident Circuit Judge, and Dawn C. Koch, Administrative Assistant to the Chief Judge
5. It is further ordered that the following persons are appointed to serve on the audit committee of the Marriage Fund of the McHenry County: Mark R. Gerhardt, Circuit Judge, Chair; David R. Gervais, Circuit Judge, Michael W. Feetterer, Circuit Judge, Dawn C. Koch, Administrative Assistant to the Chief Judge; and James D. Wallis, Trial Court Administrator.
6. All fees received for the performance of marriages by judges in McHenry County shall be deposited in a bank account in the name of the Marriage and Civil Union Fund of the McHenry County Circuit Court. The following circuit judges in McHenry County, namely Chief Judge James S. Cowlin, Judge Michael J. Chmiel, Judge Michael W. Feetterer, Judge Mark R. Gerhardt, Judge David R. Gervais, Judge Robert A. Wilbrandt, Jr. and Judge Justin M. Hansen shall have signatory powers on the account. Checks on the account must be signed by at least two of the named circuit judges.

This order shall be effective on February 2, 2022, and Administrative Order No. 2019-14 is vacated upon this Order becoming effective.

Dated:

February 2, 2022

  
JAMES S. COWLIN  
CHIEF JUDGE