

ADMINISTRATIVE ORDER NO. 2016-06
22nd JUDICIAL CIRCUIT
McHENRY COUNTY, ILLINOIS



WHEREAS, the Circuit Court of the Twenty-Second Judicial Circuit is a large and complex organization; and

WEHREAS, employees of the Court are identified as working in the following departments of the Court: Court Administration, Law Library, Jury Commission, Office of Special Projects and the Department of Probation and Court Services.

WHEREAS, it is necessary to have a policy and procedure handbook for the employees of the Twenty-Second Judicial Circuit so they may successfully fulfill their duties; and

THEREFORE, IT IS HEREBY ORDERED:

The Chief Judge of the Circuit Court of the Twenty Second Judicial Circuit with the consesus of the Circuit Judges hereby adopts the Circuit Court of the Twenty-Second Judicial Circuit McHenry County, IL Personnel Policy Manual (attached hereto); and

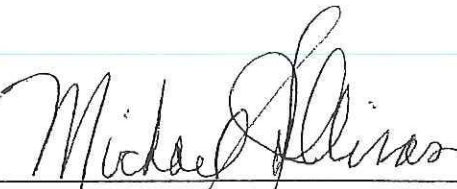
IT IS FURTHER ORDERED; the Circuit Court of the Twenty-Second Judicial Circuit Personnel Policy Manual shall be update and revised as necessary; and

IT IS FURTHER ORDERED; that revisions to the the Circuit Court of the Twenty-Second Judicial Circuit Personnel Policy Manual will be incorporated with this order at the time of revision.

IT IS FURTHER ORDERED that this Order shall be effective November 22, 2016 and until further order of this Court.

IT IS SO ORDERED.

DATED: November 22, 2016



MICHAEL J. SULLIVAN
CHIEF JUDGE